

**Town of Hanover DPW
 Building Operations Group
 Closed Work Order Report
 07/01/2012 - 05/19/2013
 Hanover Fire Headquarters**

Printed on: 05/19/2013

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WO #	Area Description Area Number Description of Problem Action Taken	Priority Status	Requested Date Completed Date	Days Aged
4358	Basement Basement Fire Alarm System in Trouble. Secure Alarm is our vendor. Action Taken:	Emergency Complete	09/10/2012 09/11/2012	1
4411	Basement Boiler Room Boiler has no electrical power. HIM came to do Fall service and was unable to get power to boiler. Checked all breakers. Need electrician to chase problem Action Taken:	Medium Complete	09/18/2012 09/24/2012	6
4269	First Floor Corridor Replace stained ceiling tiles Time Available: weekdays Action Taken: need ceiling tiles. sample with john w	Medium Complete	08/15/2012 10/01/2012	47
4587	Garage Overhead door for Engine 4 malfunctioned over the weekend. It did not go all the way up and the green light was on indicating it was. Fortunatley we did not hit it. Need to have Door Systems Inc. (508-875-3508) come check it out (still under one year w Action Taken: tech repaired	Emergency Complete	10/15/2012 10/16/2012	1
4618	2nd Floor Bathroom Flush handle on the toilet beside the urinal has broken handle/valve. Sloan valve. Time Available: anytime Action Taken: installed new sloan handle for flushometer	Medium Complete	10/18/2012 10/18/2012	0
4637	Boiler Room replaced cartridge to hot water recirc line Action Taken: replaced cartridge to hot water recirc pump	Medium Complete	10/23/2012 10/23/2012	0

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4619	1st Floor Mens Room Valve on toilet in mens room sticks - doesn't always flush the first try. Time Available: anytime Action Taken: could not make toilet stick	Medium Complete	10/18/2012 10/23/2012	5
4673	Front vestibule Front entrance: inside doors overlap. Tighten hinges? Action Taken: tightened the hinges	Medium Complete	10/29/2012 10/30/2012	1
4661	Mens Room, First Floor Door stop attached to door (flip down kind) doesn't stay up and drags on floor, causing wear in tile. Replace door stop. Thanks Action Taken: replaced	Medium Complete	10/26/2012 10/30/2012	4
4714	Maintenance Shop Pull-down stairs to overhead storage area are broken. New stairs need to be installed. Time Available: anytime Action Taken: went to sampson lumber stairs should be here fri... removed and installed new unit	High Complete	11/07/2012 01/11/2013	65

End of report: 2 pages