

**Town of Hanover DPW  
Building Operations Group  
Closed Work Order Report  
07/01/2012 - 05/19/2013  
John Curtis Free Library**

Printed on: 05/19/2013

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WO #	Area Description Area Number Description of Problem Action Taken	Priority Status	Requested Date Completed Date	Days Aged
4240	Main Floor, North Area PLEASE REPLACE STAINED CEILING TILES ON MAIN FLOOR; ALSO STAINED TILES NEAR FIRST FLOOR ENTRANCE WEST ALCOVE.  Action Taken:	Medium Complete	08/03/2012 08/14/2012	11
4201	2nd Floor  replace stained ceiling tiles  Action Taken:	Medium Complete	07/17/2012 08/14/2012	28
4296	1st Floor 1st and 2nd floor 14 ballasts need to be replaced on the first and second floors Time Available: mon-sat all day  Action Taken: Changed 11, 3 lamp ballasts, to complete all 4 ft light fixtures.	Medium Complete	08/24/2012 09/12/2012	19
4446	  replace ballast in elevator light  Action Taken: Replace 2 lamp ballast.	Medium Complete	09/21/2012 09/26/2012	5
4447	  replace missing tiles in staff bathroom  Action Taken: tied and grouted	Medium Complete	09/21/2012 11/20/2012	60
4448	  repair wall in staff room  Action Taken: patched wall will touchup with paint	Medium Complete	09/21/2012 11/20/2012	60

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WO #	Area Description Area Number Description of Problem Action Taken	Priority Status	Requested Date Completed Date	Days Aged
5108	Boiler Room  no hot water  Action Taken: found no power to recirc line. check valve on recirc line stuck open. should bring recirc line to bottom of water heater	Medium Complete	01/22/2013 01/22/2013	0
5123	Custodians Floor Sink, Ground Floor Mop sink, no water pressure from hot water side (just dribbles out). Thanks  Action Taken: removed faucet to take apart and clear any obstructions inside and reinstalled	Medium Complete	01/24/2013 01/29/2013	5
5153	Grounds outside Tall grasses in the front of the building need to be cut down to allow for new growth in the spring. Time Available: any time  Action Taken: done	Medium Complete	01/30/2013 03/29/2013	58

End of report: 2 pages