

**Town of Hanover DPW
Building Operations Group
Open Work Order Report
Hanover High School**

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WO #	Area Description Area Number Description of Problem	Priority Status	Requested Date	Days Aged
3719	Gym Install lexan in front of shot clocks (ask Roger Cox, Hampden Engineering) for advice.	Medium Work In Progress	12/15/2011	521
4409	Cafeteria cafeteria The overhead speaker in the cafeteria is not loud enough for students to hear announcements. Contact person would be Jeremy @ Signet 781-6 Thank you! Time Available: 11am-12pm	Medium Work In Progress	09/18/2012	243
4723	Cafeteria Cafeteria Ceiling tile outside gym entrance fell down. It's the same place that has leaked before. Your fix didn't work and actually fell off. The entire area needs to be properly fixed not just patched. It's a little embarrassing to see such a poor patch job in su	Medium Work In Progress	11/08/2012	192
4760	Auditorium Seat (row B, seat 113): aisle light on side of seat has fallen out of its socket. The retainer plate that holds it in appears to be missing. If you can't find the plate, look up the seating manufacturer and see if they'll send us a few plates.	Medium Deferred	11/17/2012	183
4761	gang bathrooms Check all Boys/Girls signs at bathrooms. Reinstall all missing signs. Attach all signs at gang bathrooms with screws into wall (has to look professional; discuss proposed method with Bob before starting).	Medium Work In Progress	11/17/2012	183
4762	Exterior Door Find sign D-1 that was installed on outside of exit door (front right) from Auditorium. Re-install with Liquid Nail or equal. Make sure it's installed square and in original location.	Medium Work In Progress	11/17/2012	183
4770	Chorus & Band Storage Rooms Please check the fan coil heaters in the ceilings in each of these storage rooms. The one at Band Room appears to be overheating (may be the aquastat). The one at Chorus Room does not appear to be working (probably just the switch). Low priority.	Medium Work In Progress	11/22/2012	178
4780	2nd Floor library chair needs upholstery work see bill w	Medium Work In Progress	11/27/2012	173

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4788	2nd Floor stairs near elevator tile kick in near doors to 2nd floor Time Available: any time	Medium Work In Progress	11/27/2012	173
4800	3rd Floor 322 The door handle is broken in the inside of the left closet in the back of the room. Time Available: before or after school	Medium Work In Progress	11/29/2012	171
4870	1st Floor 104 D There is a musty smell coming from my ceiling vent. The smell is traveling into the hallway as well.	Medium Work In Progress	12/10/2012	160
5090	3rd Floor 319 Blind upper right hand corner- will not rise any higher. Please refer to Bob Murray about warranty Time Available: any time	Medium Work In Progress	01/15/2013	124
5093	Cafeteria offices Every time I call the high school, the phone lines cut in and out. It is difficult to get accurate information or try to have a conversation with the cafe/food service lines. Could you please look into it. Time Available: any	Medium Work In Progress	01/16/2013	123
5107	Basketball Court gym Two outlets on the wall are broken for playing of the national Anthem. One has the plug knocked in. The other has a piece of the connector stuck in it. Time Available: ASAP, need for home games	Medium Work In Progress	01/18/2013	121
5165	2nd Floor hallways a few lights over lockers in hallways out was told takes certain wattages Time Available: any time	Medium Work In Progress	01/31/2013	108
5166	2nd Floor 203 room 203 balast or bulb out talked to electician classrooms and hallways bulbs are different wattages ? mark Time Available: any time	Medium Work In Progress	01/31/2013	108
5243	1st Floor fab lab dust collector appears to be clogged, self cleaning switch running without result. And pressure levels the highest i have seen. In addition the vacuum hose is torn. This is a second one in addition to the previous vaccum leak	Medium Work In Progress	02/27/2013	81

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5288	Band Room entrance to band area the crack has come back to the entrance to the band area. the same one that was fixed during feb. shut down. Dr. Raab ask me to send this out. Time Available: asap	Medium Work In Progress	03/06/2013	74
5283	Cafeteria cafe Overhead speakers in the cafe not working properly; no one can hear overhead announcements Time Available: anytime	Medium Work In Progress	03/06/2013	74
5284	Cafeteria kitchen Bob I am still waiting for that lock to be replaced on the pass thru refrig. Any idea how much longer Thanks Time Available: 7 to 1	Medium Work In Progress	03/06/2013	74
5300	Basketball Court Gym couple of florescent lights out.	Medium Work In Progress	03/09/2013	71
5342	 Check all schools and Library several sigh poles are bent or broken	Medium Work In Progress	03/17/2013	63
5345	Band Room band room 148 The temperature in the Band room, Chorus room, and music office (147, 148, 149) has been very cold for the past week...I know that we've adjusted the heat, but it's much too cold now...could we turn up the heat just a bit? Thanks! Time Available: anytime	Medium Work In Progress	03/18/2013	62
5354	1st Floor 112 could we get the pitching machine, that is located behind storage container at middle school brought to the shop for repair	Medium Work In Progress	03/20/2013	60
5370	1st Floor Gym Many of the badminton shuttles have got stuck on the ledge that goes around the gym, in the fans, on the beams that make up the top of the gym, and on top of the wrestling matts. When possible, we would like to get the equipment down from the areas liste	Medium Work In Progress	03/22/2013	58

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5377	2nd Floor Room 227 There are two major cracks in the walls of 227. They need to be addressed. Thanks. Tom Time Available: ASAP	Medium Work In Progress	03/25/2013	55
5381	Basketball Court Gymnasium there is a tear in the divider on the bottom right side and needs to be looked at and fixed (K.Parnell put clear tape on it for now) but she wants you to look at it Time Available: soon	Medium Work In Progress	03/25/2013	55
5405	2nd Floor 201 203 rooms 201 203 lights out changed bulbs ballast ? Time Available: any time	Medium Work In Progress	03/29/2013	51
5431	1st Floor music Certificates of Inspection for band room and chorus room need to be redone/swap Time Available: anytime	Medium Work In Progress	04/04/2013	45
5435	1st Floor Nurse Office I would like to order a return L for the Nurse's Desk. It needs to match the existing desk. Please find out what it would cost and I'll do the PO so we can order it. Thanks. Tom Time Available: ASAP	Medium Work In Progress	04/05/2013	44
5450	2nd Floor 201 boys bathroom room boys bathroom sink needs snake or to be plunged. Time Available: any time	Medium Work In Progress	04/08/2013	41
5453	2nd Floor 201 boys bathroom near room 201 sink not working Time Available: any time	Medium Work In Progress	04/08/2013	41
5458	2nd Floor 221 215 rooms 221 215 lights out have been changing bulbs Time Available: any time	Medium Work In Progress	04/10/2013	39
5475	Basketball Court gymnasium the black molding on the base of the floor is detached from the wall on the east side near equipment closet... Time Available: over break	Medium Work In Progress	04/11/2013	38

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5482	Basketball Court gym Move old blue cheerleading mats from the high school to the middle school. Making room for the new cheerleading mats. Old mats are the property of HYAA cheerleading. New mats will be the high school property. Time Available: any	Medium Work In Progress	04/11/2013	38
5495	Kitchen Wash filter Kitchen exhaust hood.	Low Work In Progress	04/21/2013	28
5502	 New bleachers for baseball and softball field to high school shop for assembly Jeff expecting.	Medium Work In Progress	04/21/2013	28
5513	Athletic Field tennis courts Put up the tennis wind screen. The wind screen is in the high school front office (3 boxes). I'm happy to show where to put the wind screen allow tennis court. Time Available: any	Medium Work In Progress	04/23/2013	26
5535	227 kids tearing vent and sheetrock from wall Time Available: any	Medium Work In Progress	04/26/2013	23
5542	1st Floor 102 Faculty Mail Room Install bulletin board on the wall over blue mail box Time Available: anytime	Medium Work In Progress	04/30/2013	19
5543	1st Floor 134 Staff Lounge Install bulletin board in staff lounge Time Available: anytime	Medium Work In Progress	04/30/2013	19
5548	3rd Floor Locker #3183 Please advance this locker to the next combination. I believe John Wright knows how to do this. I think he did it last summer. I need to change the combination from combo #1 to combo #2. It should go from combination 07-25-05 to 49-17-47. Let me know when	Medium Work In Progress	05/02/2013	17

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5553	1st Floor main office every day the alarm goes off in the main office for RTU 5 in the Gym....Is this ever going to be fixed Time Available: anytime	Medium Work In Progress	05/06/2013	13
5554	3rd Floor 321 teacher complaining of a very bad odor in room 321 Time Available: anytime	Medium Work In Progress	05/06/2013	13
5568	2nd Floor 223 Please order blinds for room 223. I am converting it over to a Learning Center next year and want to order the same grey mini blinds that we have throughout the building. You'll need to measure. I don't know how many are necessary. Send me the quote and I	Medium Work In Progress	05/08/2013	11
5569	3rd Floor 3rd floor THE WHOLE THIRD FLOOR SMELLS LIKE A LOCKER ROOM Time Available: ANYTIME	Medium Work In Progress	05/08/2013	11
5570	1st Floor FIRST FLOOR THE FIRST FLOOR NEAR GUIDANCE SMELLS LIKE A LOCKER ROOM Time Available: ANYTIME	Medium Work In Progress	05/08/2013	11
5575	Grounds Tennis courts Posion ivy is making its way onto the tennis court (closest to the woods and baseball field) It is currently red (common color for spring time ivy) Also, there is a ton of posion ivy on the side of fence where balls will occasionally land. Time Availabl	Medium Work In Progress	05/08/2013	11
5579	Basketball Court gym Gym floor needs to be washed before fall sports, if it could be done by August 19th. Time Available: any -summer	Medium Work In Progress	05/09/2013	10
5583	1st Floor Main Office Please see Work Order 5548 regarding a Locker Combination Change. This is urgent. Thanks. Dr. Raab Time Available: ASAP	Medium Work In Progress	05/09/2013	10
5584	1st Floor 104 Still a musty odor and 90% of persons entering comment on the odor when they walk in. Time Available: asap	Medium Work In Progress	05/09/2013	10

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5585	3rd Floor right outside the elevator the tile floor right outside the 3rd floor elevator is broken and cracked. I tripped getting off the elevator, could be a potential hazard. Time Available: anytime	Medium Work In Progress	05/09/2013	10
5587	Cafeteria kitchen Bob as per our discussion on 5-10-13 about getting 2 fans for the kitchen. We really need them the staff is getting extremely overheated daily due to the extreme heat in the kitchen. We are hoping that this will help. I would like this addressed b	Medium Work In Progress	05/10/2013	9
5588	1st Floor Gym Every day, including today, the alarm goes off at 2:00 RTU #5 Gym Time Available: anytime	Medium Work In Progress	05/10/2013	9
5589	1st Floor 110 sink is clogged	Medium Work In Progress	05/10/2013	9
5591	Set up Multi Purpose room for election on 5-10-13 and break down on 5-12-13	Medium Work In Progress	05/13/2013	6
5593	1st Floor custodian office the ride-on sweeper is not holding a charge. Time Available: any	Medium Work In Progress	05/13/2013	6
5595	1st Floor 145 the girls PE office is COLD this morning... Time Available: soon	Medium Work In Progress	05/14/2013	5
5596	Athletic Field poles Take down lacrosse net on end line on June 7th and return poles to the middle school. Time Available: any	Medium Work In Progress	05/14/2013	5
5598	Grounds Front four planters Hanover Country Florist did a great job planting the four planters out front. These are transplants and need to be watered daily for two weeks. Please put a daily watering into the schedule. If we don't take care of them, they'll die. Thanks! Tom Raab Tim	Medium Work In Progress	05/14/2013	5

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5601	Cafeteria kitchen outlet under the eye wash does not work is missing the rest button please fix asap Time Available: 7 to 1	Medium Work In Progress	05/15/2013	4
5602	Auditorium hallway Three of the lights entering the auditorium are out. We have elderly folks attending the concert tomorrow night so hopefully they can be fixed before then. Time Available: anytime	Medium Work In Progress	05/15/2013	4

End of report: 8 pages